

ESTABLISHMENT COMMITTEE - GUILDHALL ADMINISTRATION

<i>Actual</i>	ESTABLISHMENT COMMITTEE SUMMARY		<i>Original</i>	<i>Latest Approved</i>
<i>2019-20</i>	<i>Analysis of Service Expenditure</i>		<i>Budget</i>	<i>Budget</i>
<i>£'000</i>			<i>2020-21</i>	<i>2020-21</i>
			<i>£'000</i>	<i>£'000</i>
LOCAL RISK				
	Expenditure			
10,846	Employees		12,303	11,555
0	Premises Related Expenses		0	0
24	Transport Related Expenses		20	21
1,157	Supplies and Services		837	759
0	Third Party Payments		6	6
93	Transfer to Reserve		0	0
0	Contingencies		0	0
0	Unidentified Savings		(1,379)	(266)
12,120	TOTAL Expenditure		11,787	12,075
	Income			
(3,308)	Other Grants, Reimbursements and Contributions		(2,911)	(3,109)
(1,532)	Customer, Client Receipts		(1,423)	(1,011)
0	Transfers from Reserves		(72)	0
(4,840)	TOTAL Income		(4,406)	(4,120)
7,280	TOTAL LOCAL RISK	A	7,381	7,955
CENTRAL RISK				
905	Employee Expenses		214	214
39	Premises Related Expenses		42	42
346	Supplies and Services		235	2,055
17	Third Party Payments		45	45
0	Capital Charges		0	0
0	Contingencies		16	16
1,307	Total Expenditure		552	2,372
(31)	Other Grants, Reimbursements and Contributions		(26)	(26)
0	Customer, Client Receipts		(200)	(200)
(31)	Total Income		(226)	(226)
1,276	TOTAL CENTRAL RISK	B	326	2,146
RECHARGES				
2,099	Central Recharges		2,099	2,099
(37)	Recharges Within Fund		(33)	(29)
(1,004)	Recharges Across Funds		(174)	(2,041)
1,058	TOTAL RECHARGES	C	1,892	29
(9,614)	RECOVERY OF CENTRAL SUPPORT COSTS	D	(9,599)	(10,130)
0	TOTAL NET EXPENDITURE	A+B+C+D	0	0

ESTABLISHMENT COMMITTEE - GUILDHALL ADMINISTRATION

<i>Actual</i>	SERVICES MANAGED		<i>Original Budget</i>	<i>Latest Approved Budget</i>
<i>2019-20</i>			<i>2020-21</i>	<i>2020-21</i>
<i>£'000</i>			<i>£'000</i>	<i>£'000</i>
7,218	Town Clerk's Office		7,149	7,190
1,409	Comptroller and City Solicitor		1,249	1,718
987	Corporate Services		1,201	1,222
9,614			9,599	10,130
(9,614)	Recovery of Central Support Costs		(9,599)	(10,130)
0	TOTAL		0	0

<i>Original Budget 2021-22 £'000</i>
11,997
0
33
712
0
0
0
(1,862)
10,880
(3,031)
(1,429)
0
(4,460)
6,420
214
42
147
45
0
16
464
(26)
(200)
(226)
238
2,118
(33)
(117)
1,968
(8,626)
0

<i>Original Budget 2021-22 £'000</i>
6,425
1,138
1,063
8,626
(8,626)
0

ESTABLISHMENT COMMITTEE - GUILDHALL ADMINISTRATION

<i>Actual</i> <i>2019-20</i> <i>£'000</i>	TOWN CLERK'S OFFICE <i>Town Clerk</i>	<i>Original</i> <i>Budget</i> <i>2020-21</i> <i>£'000</i>	<i>Latest Approved</i> <i>Budget</i> <i>2020-21</i> <i>£'000</i>	<i>Original</i> <i>Budget</i> <i>2021-22</i> <i>£'000</i>
	LOCAL RISK			
	Expenditure			
5,976	Direct Employee Expenses	6,812	6,228	6,676
40	Indirect Employee Expenses	38	27	24
6,016	TOTAL Employees	6,850	6,255	6,700
0	Repairs and Maintenance	0	0	0
0	TOTAL Premises Related Expenses	0	0	0
11	Direct Transport Costs	11	11	17
7	Contract Hire and Operational Leases	4	4	12
4	Public Transport	3	4	3
0	Car Allowances	1	1	0
22	TOTAL Transport Related Expenses	19	20	32
33	Equipment, Furniture and Materials	17	30	13
1	Books	0	0	0
5	Catering	4	0	0
2	Clothes, Uniform and Laundry	1	1	1
21	Printing, Stationery	39	16	32
57	Fees and Services	40	46	36
37	Communications and Computing	31	35	31
10	Expenses	4	3	4
53	Grants and Subscriptions	39	31	34
0	Contributions to Provisions	0	0	0
219	TOTAL Supplies and Services	175	162	151
93	Transfer to Reserve	0	0	0
93	TOTAL Transfer to Reserve	0	0	0
0	Contingencies	0	0	0
0	TOTAL Contingencies	0	0	0
0	Unidentified Savings	(826)	(128)	(1,505)
0	TOTAL Unidentified Savings	(826)	(128)	(1,505)
6,350	TOTAL Expenditure	6,218	6,309	5,378
	Income			
(171)	Other Contributions	0	(72)	0
(171)	TOTAL Other Grants, Reimbursements and Contributions	0	(72)	0
(314)	Fees and Charges for Services, Use of Facilities	(318)	(325)	(325)
(314)	TOTAL Customer, Client Receipts	(318)	(325)	(325)
0	Transfers from Reserves	(72)	0	0
0	TOTAL Transfers from Reserves	(72)	0	0
(485)	TOTAL Income	(390)	(397)	(325)
5,865	TOTAL LOCAL RISK	5,828	5,912	5,053
	CENTRAL RISK			
776	Direct Employee Expenses	110	110	110
41	Indirect Employee Expenses	21	21	21
817	TOTAL Employee Expenses	131	131	131
37	Rent	39	39	39
2	Council Tax	2	2	2

ESTABLISHMENT COMMITTEE - GUILDHALL ADMINISTRATION

<i>Actual</i> <i>2019-20</i>	TOWN CLERK'S OFFICE <i>Town Clerk</i>	<i>Original</i> <i>Budget</i> <i>2020-21</i>	<i>Latest Approved</i> <i>Budget</i> <i>2020-21</i>	<i>Original</i> <i>Budget</i> <i>2021-22</i>
0	Water	1	1	1
39	TOTAL Premises	42	42	42
97	Catering	0	0	0
214	Fees and Services - Transformation Fund	41	1,908	0
0	Communication and Computing	47	0	0
0	Grants and Subscriptions	98	98	98
311	TOTAL Supplies and Services	186	2,006	98
0	Amortisation	0	0	0
0	Capital Charges	0	0	0
1,167	Total Expenditure	359	2,179	271
(31)	Other Contributions	(26)	(26)	(26)
(31)	Total Income	(26)	(26)	(26)
1,136	TOTAL CENTRAL RISK	333	2,153	245
	RECHARGES			
	Central Recharges			
30	Liability insurance	28	28	31
539	Admin Buildings	587	587	524
17	Support Services	24	24	18
672	IS Recharge	556	556	704
1,258	TOTAL Central Recharges	1,195	1,195	1,277
	Recharges Within Fund			
(37)	Chauffeur Recharge - Finance	(33)	(29)	(33)
	Recharges Across Funds			
(113)	Electorial Registration - Finance - City's Fund	(133)	(133)	(117)
(891)	Transformation Fund	(41)	(1,908)	0
217	TOTAL RECHARGES	988	(875)	1,127
(7,218)	RECOVERY OF CENTRAL SUPPORT COSTS	(7,149)	(7,190)	(6,425)
0	TOTAL NET EXPENDITURE	0	0	0

ESTABLISHMENT COMMITTEE - GUILDHALL ADMINISTRATION

<i>Actual</i> <i>2019-20</i> <i>£'000</i>	COMPTROLLER AND CITY SOLICITOR'S OFFICE <i>Comptroller and City Solicitor</i>	<i>Original</i> <i>Budget</i> <i>2020-21</i> <i>£'000</i>	<i>Latest Approved</i> <i>Budget</i> <i>2020-21</i> <i>£'000</i>	<i>Original</i> <i>Budget</i> <i>2021-22</i> <i>£'000</i>
	LOCAL RISK			
	Expenditure			
4,330	Direct Employee Expenses	4,824	4,584	4,654
35	Indirect Employee Expenses	30	30	29
4,365	TOTAL Employees	4,854	4,614	4,683
1	Public Transport	1	1	1
1	TOTAL Transport Related Expenses	1	1	1
6	Equipment, Furniture and Materials	2	2	2
82	Books	40	40	40
1	Catering	1	1	1
2	Clothes, Uniform and Laundry	1	1	1
26	Printing, Stationery	15	15	15
258	Fees and Services	185	185	185
61	Communications and Computing	36	36	36
5	Expenses	1	1	1
13	Grants and Subscriptions	8	8	8
2	Contributions to Provisions	0	0	0
456	TOTAL Supplies and Services	289	289	289
0	Contingencies	0	0	0
0	TOTAL Contingencies	0	0	0
0	Unidentified Savings	(553)	(138)	(357)
0	TOTAL Unidentified Savings	(553)	(138)	(357)
4,822	TOTAL Expenditure	4,591	4,766	4,616
	Income			
(3,136)	Other Contributions	(2,905)	(3,031)	(3,031)
(3,136)	TOTAL Other Grants, Reimbursements and Contributions	(2,905)	(3,031)	(3,031)
(878)	Fees and Charges for Services, Use of Facilities	(841)	(421)	(841)
(878)	TOTAL Customer, Client Receipts	(841)	(421)	(841)
(4,014)	TOTAL Income	(3,746)	(3,452)	(3,872)
808	TOTAL LOCAL RISK	845	1,314	744
	CENTRAL RISK			
0	Fees and Services	0	0	0
0	TOTAL Supplies and Services	0	0	0
0	Fees and Charges for Services, Use of Facilities	(200)	(200)	(200)
0	TOTAL Customer, Client Receipts	(200)	(200)	(200)
0	TOTAL CENTRAL RISK	(200)	(200)	(200)
	RECHARGES			
	Central Recharges			
14	Liability insurance	15	15	14
303	Admin Buildings	331	331	295
38	Support Services	40	40	40
246	IS Recharge	218	218	245
601	TOTAL Central Recharges	604	604	594
	Recharges Across Funds			
0	Departmental Admin	0	0	0
601	TOTAL RECHARGES	604	604	594
(1,409)	RECOVERY OF CENTRAL SUPPORT COSTS	(1,249)	(1,718)	(1,138)

ESTABLISHMENT COMMITTEE - GUILDHALL ADMINISTRATION

<i>Actual</i> <i>2019-20</i>	COMPTROLLER AND CITY SOLICITOR'S OFFICE <i>Comptroller and City Solicitor</i>	<i>Original Budget 2020-21</i>	<i>Latest Approved Budget 2020-21</i>	<i>Original Budget 2021-22</i>
0	TOTAL NET EXPENDITURE	0	0	0

ESTABLISHMENT COMMITTEE - GUILDHALL ADMINISTRATION

<i>Actual</i> <i>2019-20</i> <i>£'000</i>	CORPORATE SERVICES <i>Town Clerk</i>	<i>Original</i> <i>Budget</i> <i>2020-21</i> <i>£'000</i>	<i>Latest Approved</i> <i>Budget</i> <i>2020-21</i> <i>£'000</i>	<i>Original</i> <i>Budget</i> <i>2021-22</i> <i>£'000</i>
	LOCAL RISK			
	Expenditure			
451	Direct Employee Expenses	586	580	527
14	Indirect Employee Expenses	13	106	87
465	TOTAL Employees	599	686	614
0	Repairs and Maintenance	0	0	0
0	TOTAL Premises Related Expenses	0	0	0
0	Direct Transport Costs	0	0	0
1	Public Transport	0	0	0
1	TOTAL Transport Related Expenses	0	0	0
27	Equipment, Furniture and Materials	27	39	28
4	Books	0	0	0
16	Catering	24	22	17
60	Printing, Stationery	41	48	41
318	Fees and Services	230	140	129
37	Communications and Computing	37	10	8
1	Expenses	1	1	1
19	Grants and Subscriptions	13	48	48
482	TOTAL Supplies and Services	373	308	272
0	Private Contractors	6	6	0
0	TOTAL Third Party Payments	6	6	0
948	TOTAL Expenditure	978	1,000	886
	Income			
(1)	Other Contributions	(6)	(6)	0
(1)	TOTAL Other Grants, Reimbursements and Contributions	(6)	(6)	0
(340)	Fees and Charges for Services, Use of Facilities	(264)	(265)	(263)
(340)	TOTAL Customer, Client Receipts	(264)	(265)	(263)
(341)	TOTAL Income	(270)	(271)	(263)
607	TOTAL LOCAL RISK	708	729	623
	CENTRAL RISK			
88	Direct Employee Expenses	83	83	83
0	Indirect Employee Expenses	0	0	0
88	TOTAL Employee Expenses	83	83	83
0	Rents	0	0	0
0	TOTAL Premises Related Expenses	0	0	0
0	Fees and Services	0	0	0
35	Communications and Computing	49	49	49
0	Expenses	0	0	0
0	Grants and Subscriptions	0	0	0
35	TOTAL Supplies and Services	49	49	49
17	Other Establishments	45	45	45
17	TOTAL Third Party Payments	45	45	45
0	Contingencies	16	16	16
0	TOTAL Contingencies	16	16	16
140	TOTAL CENTRAL RISK	193	193	193
	RECHARGES			
	Central Recharges			
3	Liability insurance	3	3	2
202	Admin Buildings	238	238	210

ESTABLISHMENT COMMITTEE - GUILDHALL ADMINISTRATION

<i>Actual</i>	CORPORATE SERVICES	<i>Original</i>	<i>Latest Approved</i>	<i>Original</i>
<i>2019-20</i>	<i>Town Clerk</i>	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>
		<i>2020-21</i>	<i>2020-21</i>	<i>2021-22</i>
1	Support Services	23	23	1
34	IS Recharge	36	36	34
240	TOTAL Central Recharges	300	300	247
240	TOTAL RECHARGES	300	300	247
(987)	RECOVERY OF CENTRAL SUPPORT COSTS	(1,201)	(1,222)	(1,063)
0	TOTAL NET EXPENDITURE	0	0	0